

MINUTES
of the meeting of the Local Governing Body of
Newton Abbot College, Old Exeter Road, Newton Abbot
held on Tuesday 26 September 2023 at 6 p.m.

Present:		
Name	Title/Role	Initials
Christine Candlish	Co-opted Governor/SEND Link and Chair of Governors	CC
Linda Caunter	Co-opted Governor/Data/Performance Link	LC
Amy Grashoff	Head Teacher (Ex-Officio)	AGA
Marina North	Co-Opted Governor/Vice Chair/Careers Link	MN
Charlotte Tonge	Staff Governor – Teaching	CT
Becca Ward	Staff Governor – Non-Teaching	BW
Hannah Moon	Parent Governor	HM
Isabella Slingsby	Co-opted Governor	IS
Apologies:		
Cathy Hooper	Parent Governor Safeguarding	CH
In Attendance:		
Pete Osborne	Local Governance Officer	LGO
Laura Pearl	Safeguarding	LP
Jon Newman	Trust CFO	JN
Mike Dicks	Quality of Education	MD
Absent:		

Key to acronyms

		IET	Ivy Education Trust
DCC	Devon County Council	LA	Local authority
		EHCP	Education, Health and Care Plans
EH	Early Help	CIP	College Improvement Plan
SEND	Special Education Needs and/or Disabilities	GIP	Governance Improvement Plan
SENDCo	Special Education Needs and/or Disabilities Coordinator	RR	Risk Register
HT	Head Teacher	PLR	Protective Learning Room
RAG	Red, amber, green rating	NAC	Newton Abbot College
CFO	Chief Financial Officer	EWO	Educational Welfare Officer
SLT	Senior Leadership Team	HPA	High Prior Attaining

The meeting opened at 6pm. CC welcomed all present and introductions were made.

23.7	Welcome and Apologies	
	Declarations of Interest: None declared.	
	Minutes of Previous Meetings	
23.8.1	Matters Arising from meeting held on 3 July 2023 and 12 September 2023	
	23.8.2 Agreed as a true and accurate record.	Filed

23.9	<p>Update from the Trust - Jon Newman CFO. He pointed out that last year was the first year of the enlarged Trust and the accounts and budget information would be up to date. The year end position will be available after the accounts are finalised and audited. A balance budget had been set. Fire safety work had been approved for the College and approximately 66% has been completed according to the invoices.</p> <p>The 5 Foundations of Excellence has been launched which provide the basis for Governor's monitoring of the SIP. The budgetary prognosis for the College is good. A question was asked on the position regarding the falling birth rate and JN replied that the projections have been studied and currently there are no concerns.</p> <p>JN also spoke on the flooding at Ken School which had resulted in the students being moved to Kenton School.</p> <p>JN Left the meeting at this point</p>	
	<p>Chair's Update</p>	
23.10.1	Chair's remarks and any urgent correspondence - None	
	<p>Headteacher's Report</p>	
23.11.1	To receive the report and ask questions. To be include in the agenda for the November meeting	
	<p>Summer Results</p>	
23.12.1	<p>Results Headlines papers had been circulated through the Hub and AG explained that all headline progress figures were likely to change as initial share and compare had revealed a 0.3 to 0.4 shift. that we need to improve across the board. Positives are that we have a bigger cohort that previously and the English department staffing has increased and English as a subject has improved significantly. Maths still requires significant improvement, and the department has new and increased staff, and it is anticipated that this year will see similar improvement to those shown by the English department last year.</p> <p>A governors asked whether she was correct in assuming that the summer data is actual, and AG explained that the mocks were held in March and after Easter the students were into actual exams. Currently there is no National average data available.</p> <p>AG also commented on the fact that some of the year cohorts would have no KS 2 data and therefore no comparison for the future.</p>	
23.12.2	<p>MH provided a copy of the Department IP. The college has moved to a booklet Curriculum. It brings a through curriculum from year 7 to year 11.</p> <p>Students are being shown how what they are learning fits in with the next area of the curriculum and generates better discussion in lessons. Teachers are looking at booklets and planning the changes and the approaches to teaching.</p> <p>The booklets also contain read aloud sections. The booklets also provide benefits to SEND students. The booklets also provided the ability to pick up the threads from a previous lesson and for the teacher to identify any gaps.</p>	

	<p>A governor asked if she could watch the booklets in use in the school and this was agreed. She also asked how the teacher ensures that students with differing abilities are managed and MD explained how this works in practice. MD explained that the booklets are based at the upper level, and they are scaffolded to the abilities of the lower ability students. A further question was asked whether the booklets are online, and it was confirmed that they are, and SEND students can upload them to their Chromebooks. A governor asked about exercise books and the use of them was explained to her satisfaction.</p> <p>Examples of the booklets are being made available on the website.</p> <p>Booklets are only produced where they are deemed suitable and currently they are not yet available for languages and Maths and additionally some booklets are only available for certain years. Quality assurance is being built into the system and this is being combined with assessments during the year.</p> <p>There was also a discussion on which subject areas could be included in the system in the future and this would depend on suitability and feasibility.</p> <p>A Governors asked about Reading in Tutor Time and AG responded that this is happening and is proving useful and is being monitored and seen as working well and teachers are seen to be using it enthusiastically.</p> <p>MD left the meeting at this point.</p> <p>STLs for November Meeting</p> <ul style="list-style-type: none"> • Maths • English <p>AG agreed to provide a template for each of the STLs.</p>	
	<p>Safeguarding</p>	
<p>23.13.1</p>	<p>Safeguarding Report. LP had provided papers on CPOMs and Safeguarding Data Collection. Concerns had been expressed previously about the subway, vaping and the toilets. There has been a reduction in incidents and complaints and Trading Standards have visited local vaping shops. DCC are providing road improvements. A peer group was opened in the Summer between the college, the police and MASH. This has now closed as it had achieved its objectives. Drug abuse is being monitored and consideration is being given as to whether a further peer group be set up. Police dogs had visited the school and will return later. A group has been set up to look at disruptive groups in Newton Abbot.</p> <p>Focus this term will be on persistent absentees below 50%. There have been a large number of home visits this term. Currently there</p>	

	<p>isn't any definitive evidence that home visits are making a difference, but it is believed that this can be measured in the next two weeks. A governor asked about the Year 8 Figures on the CPOMs Log and LP gave an explanation.</p> <p>A parenting group has been formed and this is being run by John Gayle and the Neighbourhood Policing Team will regularly attend. Where there is an identified need the neighbourhood team will refer the parents to the Group.</p> <p>LP left the meeting at this point.</p>	
23.13.2	<p>Children Safe in Education (KCSiE). Governors were reminded to complete the safeguarding training.</p> <p>LGO to circulate Trust email on Safeguarding Training.</p>	
	Link Governors	
23.14	<p>To confirm Link governors as:</p> <ul style="list-style-type: none"> • English– Becca Ward • MFL – Christine Candlish • Maths – Charlotte Tonge • Science & Psychology - Linda Caunter • Humanities (Geog, History, RS, Values) -Cathy Hooper • The Arts (Music, Art, Drama, Performing Arts) – Marina North • Technology (Computing, D&T, Business) – Bella Slingsby • Support staff – Becca Ward • PE, Public Services, Health & Social Care – Charlotte Tonge • SEND - Hannah Moon • Safeguarding – Cathy Hooper • Attendance – Hannah Moon <p>AG is to send out a guide to governors explaining their supportive role as link governors</p>	
	Policies and Procedures	
23.15.1	Admissions Policy - Agreed	To go to Gabby Willis
23.15.2	Attendance Policy – deferred to a later meeting and to be agreed online	
23.15.3	SEND Policy - Agreed	
23.15.4	SEND Information Report - Agreed	
	Governor Visits and Training	
23.16.1	<p>Feedback from recent governor visits. MN had visited the Aspiration CEIAG session and spoken about her career and there had been a discussion over what routes the students could take. She had also visited the Art Exhibition</p>	
23.16.2.	Feedback from any training that has been undertaken recently.	
	Matters for the next meeting	
	<ul style="list-style-type: none"> • HT Report • Results data 	

	<ul style="list-style-type: none">• STLs – Maths and English• Governor Visits and Training• Policies as appropriate	
	Date of Next Meeting – 28 November 2023 at 6 p.m.	

The meeting ended at **20:01**